

**The California Mid-State Fair  
Heritage Foundation, Inc.  
Board of Directors Meeting Minutes**

October 11, 2023

The meeting was called to order at 6:30 p.m. by Chairman Torgerson.

**BODs Present:** Susan Beebe, Dave Belmont, Mike Coon, Joanne Cummings, Debbie Dusi, Brenda Fletcher, Daren Friedle, Patricia Lawrence, Deana Nelson, Ross Tenhaeff, Michael Torgerson

**BODs Absent:** Branden Blanke, John Peschong

**Members/Guests:** Deb Cipriano, Michael Cipriano, Kim Daily, Chuck Fletcher, Jimmy Nichols, Nancy Nichol, Susie Torgerson

**Approval of Agenda:** Deana Nelson made a motion to approve the agenda. Brenda Fletcher made the second to the motion, which passed unanimously.

**Approval of Minutes:** Susan Beebe motioned to approve the September 13, 2023, minutes. Mike Coon made the second to the motion, which passed unanimously.

**Announcements/Introductions/Member Comments:**

Chairman Torgerson asked the members present to introduce themselves.

**Financial Report:**

A. Financials

The Balance Sheet and Profit & Loss Statements were distributed to the Board for the period ending October 11, 2023.

Mike Coon made a motion to approve the monthly financial reports as submitted. Daren Friedle made the second to the motion, which passed unanimously.

The list of checks written since the last meeting was presented. Daren Friedle made a motion to ratify the checks written. Dave Belmont made the second to the motion, which passed unanimously.

There were no unpaid bills.

B. Investment Review

Deana Nelson stated that the meeting with the financial advisor went well. There will be a \$1,000 or .25% fee (whichever is higher) to have the financial advisor invest monies for the Heritage Foundation. Daren Friedle explained that the Board could make the investments and therefore, save the fees. After

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some discussion, Daren Friedle made a motion to authorize the Finance Committee to move money into CDs to invest as the rates change. Dave Belmont made a second to the motion, which passed unanimously. After some additional discussion, the Finance Committee was instructed to notify the Executive Committee after every transaction.

**Board Business:**

- A. Standard Committees
  - 1. Budget/Audit/Endowment – Daren Friedle – no report.
  - 2. By-Laws –John Peschong - no report.
  - 3. Concessions – Dave Belmont – Dave reported the concession under the Skybox is available and does not require an RFP. Dave indicated that he, along with Brett Butterfield and Sabrina Sakaguchi met regarding this concession. The Concessions Committee will meet to draft a contract to be presented to the Board, with a formal contract, to follow. The contract will be for an initial 3-year period, along with 2-year extensions.
  - 4. Elections – John Peschong – no report.
  - 5. Facilities – Mike Coon stated Chuck Fletcher is still working with the elevator company. Mike also reported that the quote for cameras in the Heritage Lounge was \$4,800.00. After discussion, Mike Coon made a motion to approve the quote with Alpha Fire Unlimited to set up cameras in the Heritage Lounge. Deana Nelson made a second to the motion, which passed unanimously.
  - 6. Media/Marketing – Susan Beebe – no report.
  - 7. Membership – Brenda Fletcher – no report.
  - 8. Balcony – Mike Coon stated we have 51 on the wait list.
  - 9. Scholarship – Joanne Cummings – no report.
  
- B. Special Committees:
  - 1. Hugh Pitts Memorial Fund Capital Project – Dave Belmont – no report.
  - 2. Legal Task Force – Dave Belmont – no report.
  - 3. Capital Improvements – Deana Nelson – no report.

**Old Business:** No Old Business

**New Business:**

- A. 2023 Annual Membership Meeting – Michael Torgerson reported that the Board will again invite the membership to a “Social” after the Annual Membership meeting in November. Joanne Cummings, Debbie Dusi, and Brenda Fletcher with additional members will help organize and set up the night of the event. After discussion, Daren Friedle made a motion to allocate up to \$500.00 for the event. Deana Nelson made the second to the motion, which passed unanimously. Debbie Dusi noted that the “Save the Date” email sent last year should still be in Wild Apricot and could probably be updated and sent out this year.
- B. CMSF Board of Director Liaison Update – Nancy Nichols reported that the Mid-State Fair Market is next weekend. Nancy also indicated that the Fair Board of Directors has conceptual drawings to revamp the main gate.
- C. Fair Update – Kim Daily indicated events were very busy and staff members are currently working on their projects list. The Annual Fair Dinner will be April 5, 2024, the format being the same as last year and staff will begin working on the list after the 1<sup>st</sup> of next month.

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**Board Comments:**

No Board Comments.

There being no further business, the meeting was adjourned at 7:05 p.m.

Respectfully submitted by,

Debbie Dusi  
Secretary

***The Next Regular Board Meeting:  
Wednesday, November 8, 2023***