

**The California Mid-State Fair
Heritage Foundation, Inc.
Board of Directors Meeting Minutes**

April 10, 2024

The meeting was called to order at 6:31 p.m. by Chairman Torgerson.

BODs Present: Susan Beebe, Dave Belmont, Mike Coon, Joanne Cummings, Debbie Dusi, Brenda Fletcher, Daren Friedle, Deana Nelson, John Peschong, Michael Torgerson

BODs Absent: Branden Blanke, Patricia Lawrence, Ross Tenhaeff

Members/Guests: Steve Baker, Colleen Boroquez, Deb Cipriano, Michael Cipriano, Chuck Fletcher, Ed Hale, Thomas Humphrey, Lori Marquez, Steven Nakamoto, Nancy Wheeler-Nichols

Approval of Agenda: Daren Friedle made a motion to approve the agenda with the following changes: moving items A & B. from old business to new business. Brenda Fletcher made the second to the motion, which passed unanimously.

Approval of Minutes: Mike Coon motioned to approve the minutes of the April 10, 2024, meeting. Daren Friedle made the second to the motion, which passed unanimously.

Announcements/Introductions/Member Comments:

Chairman Torgerson asked the guests to introduce themselves.

Financial Report:

A. Financials

The Balance Sheet and Profit & Loss Statements were distributed to the Board for the period January 1 – April 10, 2024.

After some discussion, Joanne Cummings made a motion to approve the monthly financial reports as submitted. Daren Friedle made the second to the motion, which passed unanimously.

The list of checks written since the last meeting was presented. Susan Beebe made a motion to ratify the checks written. Brenda Fletcher made the second to the motion, which passed unanimously.

Board Business:

A. Standard Committees

1. Executive Committee – Michael Torgerson reported to the Executive Committee and placed some items on the agenda to discuss.
2. Budget/Audit/Endowment – Daren Friedle – no report.
3. By-Laws –John Peschong - no report.
4. Concessions – Dave Belmont stated at this time he had no report, however, there will be a meeting in a couple of weeks.

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5. Elections – John Peschong - no report.
 6. Facilities – Ross Tenhaeff indicated the elevator is fixed and cleared during the annual inspection.
 7. Media/Marketing – Susan Beebe stated she had nothing to report, however, Susan felt this might be the time to update the media information.
 8. Membership – Brenda Fletcher reported that membership closed on April 1, 2024, with 10 memberships not renewing. The Membership Committee sent out invitations to the first 10 people on the waitlist, 5 have been received back. If there are additional memberships available after the deadline the next group on the waitlist will be sent an invitation. Brenda reminded everyone that Jelly Roll is sold out – which means no guests in the Heritage Lounge that night. Brenda also indicated the pick-up party is on July 10, 2024. There was additional discussion regarding food sponsorships for the Lounge during the Fair. A sign-up sheet will be available at the pick-up party.
 9. Balcony – Mike Coon indicated all-balcony seat memberships were renewed.
 10. Scholarship – Joanne Cummings reported that April 22, 2024, was the deadline to apply for a scholarship. The application must be postmarked by that date or can be hand-delivered to the San Luis Obispo office.
- A. Special Committees:
1. Hugh Pitts Memorial Fund Capital Project – Dave Belmont – no report.
 2. Legal Task Force – Dave Belmont – no report.
 3. Capital Improvements – Deana Nelson – no report.

Old Business:

- A.
- B.

New Business:

- A. CMSF Process for requesting funds from the Heritage Foundation – Michael Torgerson indicated that there has never been a form, or formal method for the Fair to request funds from the Heritage Foundation. The Executive Board is proposing a process and has provided a form for each Board member to review. This item will be placed on the May agenda.
- B. Use of Heritage Foundation Furniture – Michael Torgerson reported he had received a phone call from Colleen Boroquez CMSF CEO regarding the use of the Heritage Foundation furniture in the Lounge. Colleen asked if the Fair was willing to sign some sort of a contract to replace any damaged furniture, would the Heritage Foundation be willing to allow this furniture to be used during the rental periods. Michael further explained that the Executive Committee discussed this at their meeting and felt the room was really not useable without the furniture. If the fair is willing to replace any damaged furniture the Executive Committee felt it would be ok. After some discussion, the Board consensus was that the furniture could be used when the building was rented.
- C. CMSF Board of Directors Liaison Update – Nancy Wheeler-Nichols -The annual dinner was once again a good event, even with the wet weather. Nancy indicated she would turn it over to Colleen to report on the Fair.
- D. Fair Update – Colleen Boroquez CMSF CEO reported to the Board that the Fair has ordered a 25th silver annivery buckle and a shadow box is being made. The Island Bar looks great and the work is completed at the Cantina. The for Pioneer Park are at the title company and all have been signed. The main gate is moving along and looks great. A few more grandstand acts will be announced in the next few weeks.

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Board Comments:

Joanne Cummings reported on the pins and lanyards to celebrate the 25th anniversary. After some discussion Joanne Cummings made a motion to allocate up to \$2,000 for pins and lanyards for the 25th anniversary.

Mike Coon thanked everyone for coming to the annual dinner.

John Peschong indicated the County Board of Supervisors will be preparing a 25th Anniversary Resolution for the Heritage Foundation.

There being no further business, the meeting was adjourned at 7:14 p.m.

Respectfully submitted by,

Debbie Dusi
Secretary

***The Next Regular Board Meeting:
May 8, 2024***