

**The California Mid-State Fair
Heritage Foundation, Inc.
Board of Directors Meeting Minutes**

September 11, 2024

The meeting was called to order at 6:30 p.m. by Chairman Torgerson.

BODs Present: Susan Beebe, Dave Belmont, Branden Blanke, Joanne Cummings, Debbie Dusi, Brenda Fletcher, Daren Friedle, Patricia Lawrence, Deana Nelson, Ross Tenhaeff, Michael Torgerson

BODs Absent: Mike Coon, John Peschong

Members/Guests: Colleen Boroquez, Deb Cipriano, Michael Cipriano, JD Cronin, Jason Defenderfer, Chuck Fletcher, Thomas Humphrey, Gretchen Raddick, Susie Torgerson

Approval of Agenda: Daren Friedle made a motion to approve the agenda. Joanne Cummings made the second to the motion, which passed unanimously.

Approval of Minutes: Joanne Cummings motioned to approve the August 14, 2024, minutes. Daren Friedle made the second to the motion, which passed unanimously.

Announcements/Introductions/Member Comments:

Chairman Torgerson asked the guests to introduce themselves.

Financial Report:

A. Financials

The Balance Sheet and Profit & Loss Statements were distributed to the Board for the period January 1 – September 11, 2024.

Deana Nelson indicated the CDs expired in July and the current ones are new. Deana further reported that we have received the monies from concessions, and Dave Belmont would go over that in his report.

Daren Friedle made a motion to approve the monthly financial reports as submitted. Dave Belmont made the second to the motion, which passed unanimously.

The list of checks written since the last meeting was presented. After some discussion, Dave Belmont made a motion to ratify the checks written. Joanne Cummings made the second to the motion, which passed unanimously.

Unpaid bills will be discussed during the concession report.

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Board Business:

A. Standard Committees

1. Executive Committee – Michael Torgerson stated the Committee did meet and discussed the Annual Membership Meeting scheduled for November 13, 2024.
2. Budget/Audit/Endowment – Daren Friedle discussed the balance in the checking and indicated some money should be placed in CDS. The Committee noted they would move some funds to CDs.
3. By-Laws – John Peschong – no report.
4. Concessions – Dave Belmont thanked Brett, Jay, and their team for their hard work during the Fair. Dave indicated the Committee met and everyone felt things went well. The numbers were good. Net income from concessions was \$197,798.62, up from previous years, with the Grandstand Pizza concession doing very well. Dave reported that the remodeling of the Island Bar went over budget by approximately \$7,000. After some discussion, Dave made a motion to increase the budget for the remodel of the Island Bar by \$7,000. Daren Friedle made a second to the motion, which passed unanimously. Dave explained that there would be an invoice coming for the Point of Sales System, which did not work correctly during the Fair. It appears that the machines got hot in the office, and parts had to be ordered. Dave will bring the invoice to the next meeting.
5. Elections - Debbie Dusi presented the proposed Nomination Forms for the 2024 elections. After some discussion, Debbie Dusi made a motion to approve the Nomination Forms with the amended date change. Ross Tenhaeff made the second to the motion, which passed unanimously.
6. Facilities – Ross Tenhaeff – no report.
7. Media/Marketing – Susan Beebe – no report.
8. Membership – Brenda Fletcher asked that the waitlist information be removed from the Heritage Web Page. Currently there are 116 names on the waitlist. Brenda presented a letter that will be sent to everyone on the waitlist to determine who wants to remain on the list. The Board felt items number 1 & 4 should remain in the letter with the elimination of items 2 & 3. In addition, the Mission Statement will be added. After some discussion, Brenda Fletcher made a motion to approve the letter as amended. Deana Nelson made the second to the motion, which passed unanimously.
9. Balcony – Mike Coon – no report.
10. Scholarship – Joanne Cummings reported she spoke with Chris Darway who indicated the Crab Feed will be February 22, 2025.

B. Special Committees:

1. Hugh Pitts Memorial Fund Capital Project – Dave Belmont – no report.
2. Legal Task Force – Michael Torgerson – nothing further on the lawsuit.
3. Capital Improvements – Chuck Fletcher updated the Board on the preliminary work being done on the proposed Beef Barn. He and Ross Tenhaeff met with the contractor and architect who are working on some drawings. Looks like the proposed building will be 65,000 square feet. P. G. & E. will need to come out to survey where the lines run from the large transformer. Drainage will need to be discussed in the future along with the preservation of the trees.

Old Business:

- A.
- B.

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New Business:

- A. 2024 Annual Membership Meeting – Michael Torgerson asked Joanne Cummings if she would organize the event again this year. Joanne indicated she would. After some discussion, Joanne Cummings made a motion to allocate up to \$500 for the Annual Membership meeting. Deana Nelson made a second to the motion, which passed unanimously. Debbie Dusi indicated she would work on getting some baskets for the door prizes.
- B. CMSF Board of Directors Liaison Update – Nancy Wheeler-Nichols – no report.
- C. Fair Update – Colleen Boroquez stated staff is closing the Fair up and starting work on the 2025 Fair. Colleen felt it was a very good Fair. Although the income was good, expenses were way up. Still do not have the final numbers. “At the Races” is being discussed as the theme for the 2025 Fair. Interim events are a little slow now, but a big horse show is coming up. Colleen indicated that the Fair is having problems with break-ins and suggested that everyone lock everything up. Colleen stated there are 2 openings on the Fair Board of Directors, with the resignation of Mark Borjon.

Board Comments:

Deana Nelson informed the Board that the Heritage Foundation received an invitation from American Riveria Bank’s open house on October 23, 2024. If anyone is interested in attending, please let Deana know as September 23, 2024, is the last date to RSVP.

There being no further business, the meeting was adjourned at 7:33 p.m.

Respectfully submitted by,

Debbie Dusi
Secretary

***The Next Regular Board Meeting:
October 9, 2024***