

**The California Mid-State Fair
Heritage Foundation, Inc.
Board of Directors Meeting Minutes**

October 8, 2025

The meeting was called to order at 6:30 p.m. by Chairman Torgerson.

BODs Present: Susan Beebe, Dave Belmont, Mike Coon, JD Cronin, Joanne Cummings, Debbie Dusi, Daren Friedle, Brenda Fletcher, Kaci Marcotte, Deana Nelson, Justin Perino, Ross Tenhaeff, Michael Torgerson

BODs Absent: John Peschong

Members/Guests: Colleen Bojorquez, Deb Ciprano, Michael Ciprano, Chuck Fletcher, Ed Hale, Patricia Lawrence, Kim Mott, Steve Nakamoto, Nancy Wheeler-Nichols

Approval of Agenda: Susan Beebe made a motion to approve the agenda. Deana Nelson made the second to the motion, which passed unanimously.

Approval of Minutes: Joanne Cummings moved to approve the minutes from the September 10, 2025, meeting. Daren Friedle made the second to the motion, which passed unanimously.

Approval of the Minutes from the Closed Session:

Daren Friedle made a motion to approve the minutes from the September 10, 2025, closed session meeting. Mike Coon made the second to the motion, which passed unanimously.

Announcements/Introductions/Member Comments:

Chairman Torgerson asked the guests to introduce themselves and indicated this was the time for questions regarding items not on the agenda.

Financial Report:

The balance sheet and profit and loss statement through October 8, 2025, were distributed to the Board.

Deana Nelson indicated that all the CD monies have been reinvested into CDs. After some discussion, Dave Belmont made a motion to approve the monthly financial report. Justin Perino made the second to the motion, which passed unanimously.

Deana Nelson presented the list of checks written since the last meeting and indicated that the checks written to the Paso Robles Event Center were donations. Dave Belmont made a motion to ratify the checks written. Justin Perino made the second to the motion, which passed unanimously.

Deana Nelson stated she was not aware of any unpaid bills at this time.

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Board Business:

A. Committee Reports

1. Executive Committee - Michael Torgerson indicated the Executive Committee had a short meeting and discussed the Western Fair Association Convention and agenda items for the October 8, 2025, meeting.
2. Budget/Audit/Endowment – no report.
3. Bylaws – Debbie Dusi presented the bylaws 2025 worksheet and explained that it would be sent to the membership along with the proposed draft bylaws on October 24-31, 2025, for the membership vote of approval. After some discussion, Debbie Dusi made a motion to approve the 2025 bylaws worksheet. JD Cronin made the second to the motion, which passed unanimously. Debbie Dusi then presented the proposed policies that were created in conjunction with the updates to the bylaws. Debbie Dusi made a motion to approve the policies & procedures. Ross Tenhaeff made the second to the motion. After much discussion, the original motion was withdrawn. Susan Beebe then made a motion to table the policies & procedures and send the bylaws, worksheet, along with the tabled policies & procedures back to the committee. Brenda Fletcher made a second to the motion, which passed.
4. Concessions – Dave Belmont – no report.
5. Elections – Deana Nelson – no report.
6. Facilities – Ross Tenhaeff – no report.
7. Media/Marketing – Susan Beebe indicated that the Heritage Foundation currently has 34 followers on Instagram.
8. Membership—Brenda Fletcher stated the membership committee met on October 6, 2025, to finalize the plans for the annual membership meeting. Brenda reported that the membership will be invited to a social event beginning at 5:30 pm, followed by the annual membership meeting at 6:00 pm, and then the board of directors meeting. Brenda indicated that each committee chair will give a brief description of their committee. Additionally, the membership committee has asked each board member to invite five people to the meeting. After some additional discussion, Brenda Fletcher made a motion to allocate up to \$1,000 for the annual membership meeting. Deana Nelson made the second to the motion, which passed.
9. Balcony – Mike Coon reported there are still 68 names on the waitlist.
10. Scholarships – Joanne Cummings – no report.
11. Strategic Plan – Justin Perino reported that the strategic committee did not meet.

B. Special Committee Reports:

1. Hugh Pitts Memorial Fund Capital Project – Dave Belmont – no report.
2. Legal Task Force – Dave Belmont – no report.
3. Capital Improvements – Deana Nelson – no report.
4. Barn – Daren Friedle – no report.

Old Business:

1. Annual Membership Meeting Festivities – Brenda Fletcher included this in the membership committee report.

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New Business:

1. Western Fair Association Convention – Michael Torgerson reported that the dates of the convention were January 18-21, 2026. After some discussion, Deana Nelson made a motion to allocate a total of \$4,000 for board members to attend the convention. Daren Friedle made the second the motion, which passed unanimously.
2. CMSF Board Liaison – Nancy Wheeler-Nichols – no report.
3. Fair Update – Colleen Boroquez CMSF CEO – Colleen Boroquez indicated that the theme for the 2026 Fair would be “Back to the 80s”. The compliance audit is currently being conducted. Colleen stated she felt confident with the outcome. Colleen announced the hiring of Gina Fritzpatrick, as Sponsorship Coordinator. Gina started mid-October and Colleen felt she will be a great addition to the staff. Colleen reported that the staff is busy with interim events. In closing, Colleen explained that, due to the holidays, the CMSF Board of Directors' November/December meetings would be held on December 10, 2025.

Board Comments:

Susan Beebe thanked the Bylaws Committee for all their hard work.

There being no further business, the meeting was adjourned at 7:21 pm.

Respectfully submitted,

Debbie Dusi,
Secretary

***The Next Regular Board Meeting:
Wednesday, November 12, 2025***